

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: April 9, 2012
TIME: 4:30 p.m.
PLACE: Battell Center Community Room
PRESENT: Reg Wagle, John Coppens, Carolyn Teeter, Ellen West, & Bob Shriner
ALSO PRESENT: Terry Zeller, Michelle Wotring, and Robert C. Beutter, Esq.

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was recited. Mr. Wagle called for approval of the minutes of the March 26th regularly scheduled meeting. Mrs. Teeter moved to approve the minutes as presented, and Mr. Coppens seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Mr. Zeller presented proposed contract changes to the Eberhart Clubhouse Rental Contract to add language addressing the allowance of a cash bar during events. Mr. Coppens moved to approve the proposed changes and Mr. Shriner seconded the motion. The motion carried unanimously.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2012-00000103	\$1,150.00
2012-00000105	\$358.00
2012-00000110	\$94,571.19

Mr. Shriner moved to approve the claims as presented on the above docket and Mrs. Teeter seconded the motion. The motion carried unanimously.

Mr. Zeller presented the donations for Battell Center. The monthly donations for March totaled \$1,171.21. Mrs. Teeter moved to approve the donations and Mr. Shriner seconded it. The motion carried unanimously.

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SUPERINTENDENT'S REPORT:

Mr. Zeller reported several things to the Board:

- A candidate for the Battell Center Coordinator position should be chosen by the end of the week.
- Lighting/Sound quote discussed with Controller; approximately \$29,000 to be taken out of donations.
- Summerfest donation/sponsorship letters have been sent; believe we can meet our goal
- "Battell Drive" is now closed and has been reseeded.
- Working on relocating trash receptacles in parks to avoid misplaced trash issues.

- Mary Gibbard renovations moving forward; pool has been scraped and painted.
- Fiber is in at Merrifield Complex; hope to be operational by pool season.
- Plans are in line to market auditorium with new sound/lights.

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Shriner seconded the motion. The motion carried unanimously.

Meeting was adjourned at 4:49 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved:

Carolyn Teeter, Board Secretary